

Minutes of the meeting of the Comox Valley Water Management Advisory Committee held on November 28, 2019 in the Comox Valley Regional District boardroom located at 550B Comox Road, Courtenay, BC, commencing at 9:46 am

PRESENT:	T. Kushner, Director of Public Works Services/Asst CAO	City of Courtenay
	R. O'Grady, Director of Engineering	City of Courtenay
	A. Kenning, I/CAO	Town of Comox
	C. Perry, Public Works Superintendent	Town of Comox
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	C. Gore, Manager of Capital Projects	CVRD
	M. Herschmiller, Manager of Water Services	CVRD
	J. Warren, Corporate Legislative Officer	CVRD
	C. Wile, Manager of External Relations	CVRD
	L. Dennis, Legislative Services Assistant & Recording Secretary	CVRD

ITEMS:

Management report

The committee reviewed the November 2019 Comox Valley Water Management Advisory Committee management report and staff provided updates. The one item on the report has been concluded and will be removed.

Minutes

The committee reviewed the minutes of the October 24, 2019 Water Management Advisory Committee and no errors or omissions were noted.

Draft staff report: Comox Valley Water Treatment Project – Dashboard Update

C. Gore provided an overview of the above-noted report which will provide a monthly summary and newsletter to the Water Committee. CVRD staff invite feedback from the advisory committee on what kind of information should be included in the report and in the newsletter. The report and newsletter will be presented to the Water Committee at the December 10, 2019 meeting.

Advisory comments:

- Only reportable incidents should be included in the dashboard.
- The dashboard should be brought forward to the advisory committee for review.

Comox Valley water supply system consumption report

The committee reviewed the October 31, 2019 water supply consumption report. Staff are looking at lower consumption rates in terms of the financial plan which can contribute towards a lower reserve fund contribution. There were no comments or questions from the advisory committee.

CONFIDENTIAL ITEM:

The committee reviewed the minutes of the in-camera portion of the October 24, 2019 Water Management Advisory Committee meeting and no errors or omissions were noted.

Municipal Service/Project Updates

City of Courtenay staff provided an update on the Fifth Street Bridge rehabilitation project, which includes structural repair, new coating and paint and possible widening for pedestrian and cycling access. Courtenay staff will be presenting options to Council for pedestrian /cycling connectivity across the Courtenay River in January and are currently in an extensive public consultation phase. Any issues related to the utilities under the bridge will be discussed with the advisory committee and could include maintaining access to the infrastructure and protecting the pipes from floating debris. Work will not start on this project until 2021.

CVRD staff discussed finding a way to gather information from all member municipalities on impacts to the taxpayer in each community in view of the upcoming capital projects. Timing may be an issue in trying to present this information, but CVRD staff will follow up on how this could be accomplished.

GENERAL:

The next Water Management Advisory Committee meeting will be held on January 9, 2020 commencing at 9:00 am in the Comox Valley Regional District Civic Room at 770 Harmston Avenue.

TERMINATION:

The meeting terminated at 10:33 am.

Recorded by:

Certified correct:

L. Dennis
Legislative Services Assistant

M. Rutten, P. Eng.
General Manager of Engineering Services